

How to upgrade Repute 1.x to Repute 2

The following instructions explain how to update the licence on your Geocentrix-supplied security key, to allow you to run Repute 2.

1. Download and install our free utility program, Registrar, from the Geocentrix website (visit www.geocentrix.co.uk/registrar and click on the link on the right-hand side of the page labelled 'Latest updates')
2. Make sure your existing security key (aka 'dongle') is connected to your PC
3. Run Registrar by double-clicking on its icon on Windows' Desktop
4. Switch to Registrar's **Upgrade** page and then click on the **Find existing licence** button. Registrar will display the Licence Number and Version of any licence it finds stored on the key



5. In the left hand panel (captioned 'Existing Repute Licence'), enter the **Company Name** that was associated with your Repute 1.x licence
6. In the right hand panel (captioned 'New Repute Licence'), choose the **Edition** of the Repute 2 licence you have purchased (normally Professional or Enterprise)
7. Enter your **Company Name** (again) in the box immediately below the Edition control. If your Company Name has changed since your purchased Repute 1.x, this name will differ from the one entered in Step 5 above.
8. Enter your new (Repute 2) **Licence Number** in the box immediately below the new Company Name box
9. Once you have entered all the appropriate data, the **Perform upgrade** button will be enabled.
10. Finally, click on the **Perform upgrade** button to upgrade your security key. If successful, Registrar will display the message 'Security key has been upgraded'
11. Click on the **Find existing licence** button to confirm that your new licence has been written to your security key
12. Close Registrar by clicking on the App button (i.e. the icon in the top-left hand corner of the program) and choosing **Exit Registrar**
13. If you need any assistance with these instructions, please contact Geocentrix Technical Support (by telephone or email)



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